



UNIVERSITÄT
HOHENHEIM

Faculty of Economics and Social Sciences

YOUR COUNSELLING COMPASS: FREE ELECTIVE AREA

22.10.2025

**NEWS FROM THE FACULTY
OF ECONOMICS AND
SOCIAL SCIENCES AND THE
LANGUAGE CENTER
FOR STUDENTS**

YOUR STUDY COMPASS

In the Study Compass you will find all important information and documents for your studies at a glance:

- Examination regulations, module catalog, study plan
- Instructions for the timetable
- Contact persons in the study program
- Registration for the study program newsletter
- Information on free electives, (compulsory) internships, semesters abroad & recognition
- theses

Your study compass

Here you will find important information about your studies.

Your study compass provides you with all information about your studies at a glance. Use it whenever you are looking for information about your degree programme. For example, you can find your examination regulations, your module handbook, your study plan, your contact persons and much more.

Bachelor's degree programs



Digital Business Management



Communication Science



Sustainability & Change





YOUR STUDY PROGRAM NEWSLETTER

For each study program there is a study program newsletter.

The newsletter provides you with important information concerning your studies, such as changes in the study plan, announcements of new courses, important events and much more.

Stay up to date - the study newsletter

So that you don't miss any important information about your studies, please register for the programme newsletter for your degree programme.

The newsletter will provide you with important information concerning your studies, such as changes in the study plan, announcements of new courses, important events and much more.

[Registration for the study newsletter](#) ➔

Sign up for your study program newsletter on the study compass so you don't miss any important news!

YOUR COUNSELLING COMPASS

We offer info sessions every semester to keep you well informed about your studies.

- Attend the session when you need the topic.
- You can register via the F.I.T. platform.
 - Free elective
 - Semester abroad
 - Focus/profile area
 - internship
 - thesis



Your counselling compass

The Counselling Service of the Faculty of WiSo

We offer info sessions every semester so that you are well informed about your studies. Attend the session when you need the topic. You can register via the [F.I.T. platform](#). Down here you will find all the sessions we offer each semester.

[Start of studies](#) | [Free elective area](#) | [Semester abroad](#) | [Profile and focus areas](#) | [Internship](#) | [Thesis](#) | [Contact](#)

Study Start Session

Here you can find out everything that is important for your start in your studies:

- ✓ How is my study programme structured?
- ✓ What do I need for my studies?
- ✓ Who are my contact persons during my studies?

Bachelor dates



Master dates



Free Elective Area Session

YOUR COUNSELLING COMPASS

Study start

- When?** Before the first week of lectures in the 1st semester.
- What?** Overview of the organization of the study program.
- ✓ Networking with student council and other students

Focus/ Profile Areas

- When?** Middle of the 3rd semester
- What?** Presentation of the profile areas by the departements
- ✓ Exchange with students from the higher semester about the focus areas

Thesis

- When?** Middle of the 5th semester in the Bachelor's program/middle of the 3rd semester in the Master's program.
- What?** Overview of the thesis process from preference submission, to registration, to submission, and end-of-study information.

YOUR COUNSELLING COMPASS

Free elective area

When? Every semester
What? Information on the free elective area and its design, from the selection of modules to registration and recognition.

Internship

When? Every semester
What? Information about the internship and the internship report

- ✓ When is the best time?
- ✓ Which companies are suitable?
- ✓ Tips and tricks

Semester abroad

When? Every semester
What? Information about the semester abroad and the recognition of achievements.

- ✓ When is the best time?
- ✓ How do I apply?
- ✓ How do I have my achievements recognized?



THE FREE ELECTIVE AREA

Titelmasterformat durch Klicken bearbeiten

SCOPE OF THE FREE ELECTIVES

Bachelor degree programs

- Digital Business Management | 18 ECTS
- Communication Science | 12 ECTS
- Sustainability & Change | 18 ECTS
- Business Administration and Economics | 24 ECTS

Master degree programs

- Economics | 54 ECTS
- Economics with Data Science | 42 ECTS
(Module selection only in accordance with the study plan)
- International Business and Economics | 30 ECTS
- Communication Management and Analysis | 18 ECTS
- Management | 24 ECTS
- Information Systems | 12 ECTS

THE FREE ELECTIVE AREA OCCUPANCY STRATEGIES

- **Recognition of achievements abroad**
- Expansion of the selected profile area/ focus area
- Enrollment in a second (unofficial) profile area/ focus area
- Coverage of different interests and acquisition of useful competencies, possibly from other disciplines

THE FREE ELECTIVE AREA

Free elective range

Modules from the courses of the Faculty of Economics and Social Sciences

Bachelor's degree programs

- Digital Business Management
- Communication Science
- Sustainability & Change
- Education for Business and Economics
- Business Administration and Economics

Master's degree programs

- Economics
- Economics with Data Science does not offer the option of taking master's modules from other master's programs offered by the faculty!
- International Business and Economics
- Communication Management and Analysis
- Management
- Information Systems
- Education for Business and Economics

(Master-) portfolio module

- Humboldt reloaded-projects (only in the Bachelor)
- Language courses of the Language Center of the University of Hohenheim
- F.I.T.-seminars
- Internship and working student activities (Bachelor's programs have a separate internship module)

MODULES FROM THE STUDY PROGRAMS

HOW DO I QUICKLY FIND MODULES FROM THE STUDY PROGRAMS?

Your study compass

Here you will find important information about your studies.

Your study compass provides you with all information about your studies at a glance. Use it for looking for information about your degree programme. For example, you can find your examination, your module handbook, your study plan, your contact persons and much more.

View into the study compass

Bachelor's degree programs



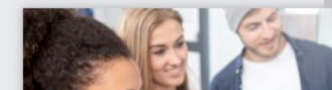
Digital Business Management



Communication Science



Sustainability & Change



<https://wiso.uni-hohenheim.de/en/studienkompass>

MODULES FROM THE STUDY PROGRAMS

HOW DO I QUICKLY FIND MODULES FROM THE STUDY PROGRAMS?

View into the study programs

Study documents

Which modules do I have to take during my studies? Which modules are compulsory electives? Are there deadlines in the degree programme?

You can find these answers in the in the examination regulations, in the module catalog and in the study plan. Three important documents to give you the best overview of your studies.

- ✓ Examination regulations
- ✓ Module catalogue
- ✓ Study plan

The examination regulations contain all legal regulations regarding examinations. In the module catalog you will find all the modules that you must or can take in your studies. The study plan shows the modules in the individual semesters in chronological order. Read through everything at the beginning of your studies so that you are well informed about your options in your studies. This is your tool to plan your studies from the beginning.

<https://wiso.uni-hohenheim.de/en/studienkompass>

MODULES FROM THE STUDY PROGRAMS

WHAT IS THERE TO CONSIDER?

- Registration for the module and the exam takes place in the registration period of the exams in HohCampus.
- The title of the module is shown in the grade table
- Modules can not be taken twice

THE FREE ELECTIVE AREA

Free elective range

Modules from the courses of the Faculty of Economics and Social Sciences

Bachelor's degree programs

- Digital Business Management
- Communication Science
- Sustainability & Change
- Education for Business and Economics
- Business Administration and Economics

Master's degree programs

- Economics
- International Business and Economics
- Communication Management and Analysis
- Management
- Information Systems
- Education for Business and Economics

(Master-) portfolio module

- Humboldt reloaded-projects
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PORTFOLIO MODULE – HOW TO FIND COURSES?

HUMBOLDT RELOADED



UNIVERSITY OF
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Startpage > Students > Complementary offerings > Language Center



Language Center (AA 4)

Hohenheim's Language Center offers students and staff the chance to obtain recognized additional qualifications in ten languages. Besides traditional language courses, language exams are also offered. The program takes place during the semester and is complemented by course projects.

Language courses in the winter semester 2025/26 - We look forward to seeing you!

Around 80 language courses in the winter semester almost all take place in person.

Online registration is open from 6 October (10 a.m.) and runs up to and including 17 October (12 noon).

If you need a placement test, you can take it either in the Mediothek (Euro-Forum, first upper level) or online.

Register now for language courses in the winter semester

Usually for Bachelor students

Contact

+49 711 459 23524

email

Team and Map

Accessibility

Mediothek (Euro-Forum, 1st upper level)

Mon, Tue, Thu from 10 a.m.–1 p.m.

Wed 10 a.m.–4 p.m.

Fri 10 a.m.–12 noon

and all week by

email

› Placement tests and general questions

Front Office (Euro-Forum, 1st upper level)

Tue, Thu from 10 a.m.–12 noon

and all week by

email

› Organizational matters related to the language courses

Additional information

› Registration deadlines for language courses

› Advising opportunities

› Recognition of languages

› FAQ

(MASTER) PORTFOLIO MODULE – HOW DO I FIND COURSES?

F.I.T. SEMINARS

F.I.T. - Further Education Program

Information event Informier' Dich - Session Freier Wahlbereich Fakultät WiSo 🕒 Wed, 22.10.2025 - Wed, 22.10.2025 On site	🏠 Fakultät Wirtschafts- und Sozialwissenschaften
Workshop Writing Competitive Grant Proposals – Leveraging AI for Third-Party Funding Success 🕒 Wed, 22.10.2025 - Wed, 22.10.2025 Online	🏠 Graduiertenakademie
Workshop Einführung in das Prozessmanagement 🕒 Thu, 23.10.2025 Online	🏠 Personal- und Organisationsentwicklung
Online seminar Online Fragestunde zur Literaturverwaltung mit Citavi 🕒 Thu, 23.10.2025 Online	🏠 Kommunikations-, Informations- und Medienzentrum (KIM)
Information event AW 3 stellt sich vor – Ins Gespräch kommen mit AW 3 🕒 Thu, 23.10.2025 Online	🏠 Personal- und Organisationsentwicklung
Workshop CV-Check: Adapt your CV for the German Job Market 🕒 Thu, 23.10.2025 On site	🏠 CareerCenter Hohenheim
Seminar Work Smarter with Time and Self-Management Essentials 🕒 Fri, 24.10.2025 - Fri, 24.10.2025 Fri, 07.11.2025 - Fri, 07.11.2025 ECTS Online BRICKS	🏠 CareerCenter Hohenheim

<https://weiterbildung.uni-hohenheim.de>

(MASTER) PORTFOLIO MODULE – HOW DO I FIND COURSES?

LANGUAGE COURSES



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HOHENHEIM

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Deutsch

Startpage > Students > Complementary offerings > Language Center



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and all week by email

> Placement tests and general questions

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> Recognition of languages

> FAQ

<https://www.uni-hohenheim.de/en/language-center>

WHICH LANGUAGES DO WE OFFER?



English B1-C1

German as a foreign language A1-C1

Spanish A1-C1

French A1-C1

Italian A1-B1

Portuguese A1-B1

Chinese A1-A2

Russian A1-A2

Turkish B2/C1

- Suitable UNlcert® certificates are available for all levels
- Over 1,000 course places per semester in ten foreign languages.
- Semester courses and supplementary workshops, e.g., Sprazakademie in March, in-person and online

HOW DOES THE BUSINESS LANGUAGES MODULE WORK?



Business English

(Courses Business English I und II) Bachelor 5000-240

Business Spanish

(Courses Español Comercial I und II) Bachelor 5000-250

Business French

(Courses Le Français des affaires I und II) Bachelor 5000-260

Module in the free elective area 6 ECTS +

Portfolio module 6 ECTS possible (any combination)

With two additional C1 courses (or comparable courses): Examination for the UNIcert® III certificate

Registration at the Language Center, recognition at anerkennung-wiso@uni-hohenheim.de

INTERNSHIP

INTERNSHIP MODULE IN BACHELOR

UNGRADED MASTER PORTFOLIO MODULE IN MASTER'S DEGREE

Prerequisite:

- Company internship of at least 5 weeks, continuous and full-time.
- Working student activities that meet the requirements of the internship and are performed full-time (e.g. during semester breaks)
- Working student activities that are proven over at least five months with at least 10 hours of working time per week.

INTERNSHIP

INTERNSHIP MODULE IN BACHELOR

UNGRADED MASTER PORTFOLIO MODULE IN MASTER'S DEGREE

Evidence:

- Written internship report of 5-10 pages and an internship confirmation/certificate.
- The internship report consists of three parts:
 - Presentation of the company
 - Activity report about the tasks during in the internship
 - Conclusion/Resumé

INTERNSHIP

INFORMATION ON BOOKING AND RECOGNITION

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View into the study compass

Bachelor's degree programs



Digital Business
Management



Communication
Science



Sustainability &
Change



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(MASTER) PORTFOLIO MODULE

– GRADED VS. UNGRADED (MASTER) PORTFOLIO MODULE

Graded (master) portfolio module	Ungraded (master) portfolio module
All courses are graded. Examples Language course 4 ECTS with grade 2,0 Language course 4 ECTS with grade 2,3 Recognition with 6 ECTS with grade 2,3 Module 3 ECTS and grade 2,3 Language course 3 ECTS and grade 1,7 Recognition with 6 ECTS with grade 2,0	At least one course is ungraded. Examples Language course 4 ECTS with grade 2,0 F.I.T course 2 ECTS ungraded Recognition with 6 ECTS without grade

(MASTER) PORTFOLIO MODULE

HOW CAN MY COURSES BE BOOKED?

BUSINESS ADMINISTRATION AND ECONOMICS, DBM, S&C

- Email crediting form and certificates to **anerkennung-wiso@uni-hohenheim.de**:
 - Credit Transfer Form:
Bachelor: wiso.uni-hohenheim.de/en/freierwahlbereichim_bachelor
Master: wiso.uni-hohenheim.de/en/freierwahlbereichim_master
 - Certificates of all courses to be credited
 - Binding registration in HohCampus before submitting the documents, which cannot be cancelled (**Business Administration and Economics!**)

(MASTER) PORTFOLIO MODULE

HOW CAN MY COURSES BE BOOKED?

COMMUNICATION SCIENCE

- Email crediting form and certificates to Sabine Burkhardt (**sabine.burkhardt@uni-hohenheim.de**):
 - Credit Transfer Form:
Bachelor: wiso.uni-hohenheim.de/en/freierwahlbereichimbachelor
Master: wiso.uni-hohenheim.de/en/freierwahlbereichimmaster
 - Certificates of all courses to be credited
 - Binding registration in HohCampus before submitting the documents, which cannot be cancelled (**Communication Science!**)

(MASTER) PORTFOLIO MODULE

WHAT ELSE IS THERE TO CONSIDER?

- Certificates can be collected until the end of the study program
- ECTS credits do not expire
- No choice, whether graded or ungraded
- In the grade report it says „Graded portfolio module“ or „Ungraded portfolio module“.



THE ADDITIONAL AREA

Titelmasterformat durch Klicken bearbeiten

WHAT IS THE ADDITIONAL AREA?

- Modules can be taken additionally in the course of study
- Do not count toward degree or average grade
- Must be registered in the additional area in HohCampus
- Module title and grade appear in the additional area in certificate on request
 - Then application for „issuance of the certificate“ must be made
 - <https://www.uni-hohenheim.de/en/examinations-diploma-certificates>



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TIME FOR YOUR QUESTIONS