



<b>Student</b>	<b>Last name(s)</b>		<b>First name(s)</b>		<b>Gender [Male/Female/Undefined]</b>	<b>Date of birth</b>	<b>Nationality</b>
	<b>Matr.No.</b>	<b>Study cycle<sup>1</sup></b>	<b>Field of education<sup>2</sup></b>		<b>E-mail</b>		
<b>Sending Institution</b>	<b>Name</b>		<b>Erasmus code</b>	<b>Faculty/Department</b>		<b>Address</b>	<b>Country</b>
	Universität Hohenheim		D STUTTGA02	Faculty of Business, Economics and Social Sciences		D-70593 Stuttgart	Germany
	<b>Contact person name<sup>3</sup>; email; phone</b>						
	Bettina Scheuing		anerkennung-wiso@uni-hohenheim.de		+49 711 459 23532		
<b>Receiving Institution</b>	<b>Name</b>		<b>Erasmus code</b>	<b>Faculty/ Department</b>		<b>Address</b>	<b>Country</b>
	<b>Contact person name; email; phone</b>						

### Before the mobility

Table A

<b>Study Programme at the Receiving Institution</b>			
<b>Planned period of the mobility: from [month/year] ..... to [month/year] .....</b>			
<b>Running number</b>	<b>Component code<sup>4</sup> (if any), Component title at the Receiving Institution (as indicated in the course catalogue<sup>5</sup>)</b>	<b>Semester</b>	<b>Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion<sup>6</sup></b>
1			
2			
3			
4			
5			
6			
7			
8			
			<b>Total<sup>7</sup>:</b>

Web link to the course catalogue at the Receiving Institution describing the learning outcomes:  
*Weblink to course catalogue to be added.*

The level of language competence<sup>8</sup> in \_\_\_\_\_ that the student already has or agrees to acquire by the start of the study period is:

A1  A2  B1  B2  C1  C2  Native speaker





<sup>1</sup> **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

<sup>2</sup> **Field of Education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

<sup>3</sup> **Contact person:** person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

<sup>4</sup> An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives..

<sup>5</sup> **Course catalogue:** detailed, user-friendly and up-to date on the receiving institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

<sup>6</sup> **ECTS credits (or equivalent):** in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

<sup>7</sup> The student should take educational components totalling a minimum of **30 ECTS credits per semester** or 20 ECTS credits per trimester.

<sup>8</sup> **Level of language competence:** a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>9</sup> **Responsible person at the Sending Institution:** an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

<sup>10</sup> **Responsible person at the Receiving Institution:** the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.